

SMEs and REACH

Lead Registrant Workshop
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Agenda

- SME definition and advantages
- SME verification
- Guidance and support
- Key messages



SME definition and advantages

Discounts

Definition

Important to have in mind



Fees from the Fee Regulation by company size or way of submission

Large	Medium	Small	Micro
100%	70%	40%	10%

Individual	Joint
100%	70%

Up to 92.5 % discount

Fee calculation plug-in in IUCLID

The screenshot displays the IUCLID 5 interface. The main window title is "IUCLID 5" and the menu bar includes "File", "Edit", "Go", "Window", "Help", and "Plugins". A "Navigation" pane on the left shows a "Query results" section with a "Query" table. A context menu is open over the table, with the "Calculate Fee..." option highlighted by a blue rectangle. The "Fee Calculation assistant" dialog box is open in the foreground, showing the following information:

- Dossier Template:** REACH Registration above 1000 tonnes
- Dossier Subject:** [Redacted]
- Selected Values:**
 - Company Size: N/A
 - Update info: N/A
 - Dangerous Substance: N/A

Below the selected values, a message reads: "Please select the company size from the following menu and click 'Next!'". A "Company Size" dropdown menu is open, showing the following options:

- Non-SME (Large)
- SME-Medium
- SME-Small
- SME-Micro

The dialog box has a progress indicator at the bottom left (1-2-3-4) and navigation buttons at the bottom right: "< Back", "Next >", "Finish", and "Cancel".

Definition of SMEs

- SME means micro, small or medium-sized enterprises as defined in the Commission Recommendation of 6 May 2003

Enterprise category	Headcount	Turnover or Balance sheet total	
		Turnover	Balance sheet total
Medium-sized	< 250	≤ € 50 million	≤ € 43 million
Small	< 50	≤ € 10 million	≤ € 10 million
Micro	< 10	≤ € 2 million	≤ € 2million

Important to have in mind



- Ownership, voting rights and relationships with other companies contribute to determining a company size.



- Only Representatives (ORs) should make sure that the registration is in line with the size of the company represented.

SME verification

Why?

How?

What?



Why ECHA verifies the correctness of the SME status?

- REACH fees depend on the size of the company
- To guarantee fair competition
- Need to ensure that the SME reduced fees are applied correctly

How does ECHA verify the SME status?

- Companies who have already registered as SME and have benefited from the reduction
- ECHA asks companies to provide financial/business information
- Verify the correctness
- Real status is larger than status in REACH-IT → top up invoice + administrative charge

What to do if you pre-registered incorrectly as a smaller company?

- Change your company status in REACH-IT

Home

→ Company

→ View

Company Information	Billing information	Contacts	Third party representatives
General information			
Party Name	San Pelayo S.A.		
UUID	IUC5-585e45bf-01e9-4809-ab47-f54f7837d1c2		
D-U-N-S number:			
VAT number:	ES-000-000-000		
Remarks:			
Company size			
Company size:	Large		
General contact information			

- Provided you have not yet registered a substance, there is no need to contact ECHA.
- In case you realise your mistake after registration, consult ECHA's SME webpage for instructions.

Guidance and support



Guidance and support (1/3)

- Communication within the SIEF
 - Language barriers
 - Keep everyone in the loop
 - Inform the members well in advance about the costs
 - ECHA process for Data sharing disputes (last resort)
- Compliance checks and SIEF agreements
 - Agreement for post registrations activities

Guidance and support (2/3)

- Getting the knowledge:
 - Guidance in a nutshell: Registration data and dossier handling
[http://www.echa.eu/documents/10162/17224/nutshell_guidance_registrati
on_en.pdf](http://www.echa.eu/documents/10162/17224/nutshell_guidance_registrati
on_en.pdf)
 - ECHA manuals
 - ECHA webinars
- Preparing the dossier
 - Own resources
 - Supporting organisations
 - Your lead
 - Consultants
 - Trade organisations
 - National helpdesk
 - ECHA helpdesk

Guidance and support (3/3)

- SMEs dedicated information at the ECHA website:
<http://www.echa.eu/web/guest/support>
- Electronic SME test:
http://ec.europa.eu/research/sme-techweb/index_en.cfm



The screenshot shows the 'SME TechWeb' page from the European Commission. The header includes the European Commission logo and the text 'Research & Innovation - SME TECHWeb'. A navigation menu on the left lists 'Home', 'News', 'Newsletter', 'Support', 'Step-by-step guide', 'Publications', 'Calls', 'Workshops', and 'Other SME sites'. The main content area features a central heading 'Which sort of SME are you?' with a sub-heading 'Follow the path to the definition that matches your company... and if you don't know if you really are an SME, just take the test!'. Below this, three columns are visible: 'Research-performing SMEs', 'SME test', and 'Research-acquiring SMEs'. The 'SME test' column is highlighted with a yellow background and contains a link 'Please click here to take the test' circled in red. A Facebook widget is visible on the right side of the page.

Key messages

- SMEs benefit from reduced fees under REACH
 - Verify the correctness of your company size in REACH-IT
 - If queries: contact your National Helpdesk or ECHA Helpdesk
 - If you are a lead registrant please be sensitive to the needs of smaller companies
 - Use the tools:
 - Fee calculation plug-in (IUCLID)
 - SME-test
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Useful links

- Guidance in a nutshell: Registration data and dossier handling:
http://www.echa.eu/documents/10162/17224/nutshell_guidance_registration_en.pdf
- How to do a registration as a member of a joint submission:
http://www.echa.eu/documents/10162/17250/pg_9_reg_member_submission_rev11_en.pdf
- REACH-IT Manuals:
<http://www.echa.eu/web/guest/support/dossier-submission-tools/reach-it>
- ECHA Helpdesk contact:
<http://www.echa.eu/web/guest/contact>
- SMEs dedicated information at the ECHA website:
<http://www.echa.eu/web/guest/support>
- Electronic SME test:
http://ec.europa.eu/research/sme-techweb/index_en.cfm

Thank You!

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